



Wichita Police Department Policy Manual

Approved by:

Policy 403 - Hit and Run Accidents

Page 1 of 1

Maintained by:

Special Operations

Issue/Rev.: R 01-11-2011

- 403.01 A traffic accident is considered to be a hit and run if it occurs on a trafficway or causeway, and the driver fails to:
- A. Immediately stop;
 - B. Give his/her name, address, vehicle license number, and motor vehicle liability insurance policy information;
 - C. Render aid to anyone injured in the accident.
- 403.02 Whenever an officer is sent to the scene of a hit and run accident, he/she shall have each known or remaining driver complete a WPD Motor Vehicle Accident Report.
- A. If the accident resulted in injuries, or apparent damage over \$1,000, or has solvability factors [e.g., partial tag number or evidence at the scene which could lead to the identification of the vehicle and/or its driver], the investigating officer shall complete a State of Kansas Motor Vehicle Accident Report, and a WPD Incident Report.
 - 1. If witnesses are present, the investigating officer shall have them fill out WPD Witness Statements, and shall list witness information on the State of Kansas Motor Vehicle Accident Report.
 - 2. The investigating officer shall fill out an Incident Report and cut a case prior to the end-of-shift.
 - B. If none of the circumstances in Section 403.02 [A] exist, the investigating officer shall have the driver complete a WPD Motor Vehicle Accident Report form. The investigating officer shall complete the officer's narrative portion of this form.
- 403.03 If none of the drivers involved in a hit and run accident remain at the scene, but property is damaged [e.g., streetlight is struck and vehicle flees], the investigating officer shall complete an Incident Report.
- A. In cases where apparent damage is under \$1,000 and no known injuries or solvability factors exist, an Incident Report is the only form completed and can be routed to the Case Desk for data entry.
 - B. If damage is over \$1,000, or there are known injuries or solvability factors, the investigating officer shall complete an Incident Report and a State of Kansas Motor Vehicle Accident Report and shall cut a case prior to his/her end-of-shift.
- 403.04 All evidence found at the scene of a hit and run accident shall be submitted under the Incident Number. Such evidence includes: paint chips, or any other item which could result in the identification of the run-vehicle or its driver.
- 403.05 When sufficient information or evidence to identify the run-vehicle and its driver exists, but the driver is not located, a citation may be issued and sent through certified mail to the suspect. Issuance of a mailed citation will be done by the AFU Section and must be approved by a commissioned supervisor.
- 403.06 The investigating officer shall circulate the immediate area of a hit and run accident, in an effort to locate the run-vehicle or other evidence.
- 403.07 Accidents occurring on private property are not classified as hit and run accidents; they shall be classified as follows:
- A. NON-INJURY.....6105 [Non-Injury Accident on Non-trafficway]
 - B. INJURY.....3030 [Public Accident, Motor Vehicle (Non-traffic)]
- 403.08 When no physical evidence or tag information on a run-vehicle exists, victims of hit and run accidents that have occurred overnight or during some lengthier period of time may make a report by completing a WPD Motor Vehicle Accident Report. This form can be filled out at any Police Substation between the hours of 7a.m. and 7p.m, or at the Security Section during normal business hours.
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